

# IGFF Privacy Notice

## Privacy Intro

**Effective Date:** July 1, 2026

**Last Updated:** July 1, 2026

The Privacy Notice describes how Insight Global Family Foundation and Insight Global, LLC and its affiliated entities (“Insight Global” “IGFF” “we” and “us”) process personal information in connection with your request for short-term, emergency financial hardship assistance to address specific needs.

You may obtain a hard copy of this Privacy Notice by contacting us at [privacy@insightglobal.com](mailto:privacy@insightglobal.com). If you have a disability and need to receive this Privacy Notice in a different format, please contact us at [privacy@insightglobal.com](mailto:privacy@insightglobal.com).

**BY APPLYING FOR A GRANT AND PROVIDING PERSONAL INFORMATION TO US, YOU ARE UNDERSTAND AND AGREE THAT WE WILL COLLECT, USE, AND STORE YOUR PERSONAL INFORMATION IN THE UNITED STATES.**

## Information We Collect

- **Contact Information.** We collect information including your full name, email address, work location, and telephone number.
- **Characteristics of Protected Classifications.** We may collect date of birth, gender, age, nationality, racial or ethnic origin, religion, marital status, citizenship status, sexual orientation, military or veteran status, disability information, genetic information, or pregnancy and related information, if you provide this information as part of your grant application or review.
- **Financial Information.** We may collect financial or bank account information if you provide this information as part of your grant application or review.

- **Professional or Employment Information.** We may collect job application details and work history if you provide this information as part of your grant application or review.
- **Health Insurance Information.** We may collect health insurance information such as your policy number and spouse or dependent information, if you provide this information as part of your grant application or review.
- **Medical Information.** We may collect information about your medical and treatment history, diagnosis, dates of service, provider name, and your ability to perform certain tasks or to work.
- **Other Information.** We may collect additional information for other reasons we may describe to you.

## Sources of Personal Information

We collect information in a variety of ways:

- **Directly from you.** We collect contact information, identifiers, personal characteristics or traits, financial information, biometric information, professional or employment information, non-public education information, health insurance information, medical information, and sensitive personal information that you provide directly to us.
- **Automatically.** We collect internet or electronic usage data relating to your use of our or our clients' IT systems including your website activity and IP address in accordance with our (or our clients', as applicable) internal policies.
- **Other methods.** We may collect personal information via other methods as we may describe to you.

## Purposes for Collecting Information

We use your personal information for the following purposes:

- **Grant Review.** We use the information you provide to make determinations regarding short-term, emergency financial hardship assistance.
- **Business Operations.** We use your personal information for guiding our philanthropy efforts, maintaining records, planning, budgeting, calibration, headcount, database administration, diversity metrics, surveys, evaluations, reports, legal claims, compliance, regulatory, audit, investigative and disciplinary purposes (including disclosure of such information in connection with legal process or litigation) and other ethics and compliance reporting tools, and support our business operations.
- **Analytical Purposes.** We use identifiers, personal characteristics or traits, professional or employment information, non-public education information, sensitive personal information, and inferences to analyze trends and statistics, including analyzing and monitoring the equality, diversity and inclusivity of our consultant workforce (as permitted by local law). We may do so in order to better understand our workforce, to prevent discrimination in the workplace and/or to respond to allegations or claims.
- **Combination of Information.** We combine information we obtain from different sources with publicly available information, including to create inferences about you. For example, we may combine information that we have collected offline with information we collect online. We combine information that we have collected across other third party sites. We combine information across devices, such as computers and mobile devices. We may also combine information we get from a third party with information we already have.
- **Maintenance and Improvement of our Systems.** We use identifiers, geolocation data, internet or electronic usage data to improve our systems, provide and maintain functionality on our systems, and help us diagnose technical and service problems and administer our systems. Maintenance of our systems includes activities such as applying security controls for company systems, providing new system implementations, applying change management processes, and providing IT Service Desk / Help Desk Support.

- **Security and Fraud Prevention.** We use contact information, identifiers, financial information, personal characteristics or traits, geolocation data, biometric information, internet or electronic usage data, audio/visual data, inferences, non-public education information, health insurance information, medical information, sensitive personal information, inferences, and professional or employment information to: (i) protect our Sites, premises, assets, systems, products, services and intellectual property; (ii) protect us, our affiliated companies, our employees, our carriers and others from fraud, theft and other misconduct; (iii) enforce our policies or the policies of our clients; and (iv) detect and prevent fraud, theft and misconduct including by verifying the identity of those we are conducting business with.
- **Legal.** We use contact information, identifiers, financial information, personal characteristics or traits, geolocation data, biometric information, internet or electronic usage data, audio/visual data, inferences, non-public education information, health insurance information, medical information, sensitive personal information, inferences, and professional or employment information to comply with our legal obligations, including reporting requirements, and defend ourselves in legal proceedings, and protect our company and our property, employees, and others through legal proceedings.
- **Other Purposes.** We may use contact information, identifiers, financial information, personal characteristics or traits, geolocation data, biometric information, internet or electronic usage data, audio/visual data, inferences, non-public education information, health insurance information, medical information, sensitive personal information, inferences, and professional or employment information for other reasons we may describe to you.

## How We Share Personal Information

We share personal information in the following circumstances or as otherwise described in this Privacy Notice:

- **Service Providers.** We may share personal information with vendors and service providers who support the operation of our services, website, and our business and who need access to such information to carry out their work for us (including, for example, cloud hosting, payment processing, order fulfillment, email delivery, marketing, insurance, operating systems and platforms, transportation, and customer support services). In some cases, such as payment processors, the vendor or service provider may directly collect the information from you on our behalf.
- **Affiliates.** We may share personal information with and among our parent company, subsidiaries, affiliates, or their successors or assigns.
- **Professional Advisors.** We may share information with professional advisors, such as lawyers, bankers, tax consultants, auditors, and insurers, where necessary in the course of the professional services that they render to us.
- **Government Entities.** We share information with regulatory and government entities including government, administrative, law enforcement and regulatory agencies; tax authorities; and other public agencies or authorities if we think we should in order to comply with any applicable law, regulation, legal process or other legal obligation. This includes cooperating with law enforcement when we think it is appropriate, obtaining legal remedies or limiting our damages, and to enforcing or protecting our contracts, legal rights or the rights of others, including by responding to claims asserted against us.
- **Corporate Transaction Recipients.** We may share information with potential investors, purchasers, merger partners, and their advisors in the event we: (i) sell or transfer, or are considering selling or transferring, all or a portion of our business or assets; or (ii) are considering or engaging in any reorganization, conversion, merger, sale, joint venture, assignment, transfer or disposition of all or any portion of our ownership interest, business or operations; or (iii) are soliciting or accepting investments.
- **With Your Consent or At Your Direction.** We may share information with third parties whenever you consent to or direct such sharing.

- **Other Reasons.** We may share information for other reasons we may describe to you.

## How Long We Keep Personal Information

We will retain and use your information for as long as we need it to provide short-term, emergency financial hardship assistance, or as long as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements. We use the following criteria to determine retention periods:

- how long the information is needed to provide our assistance;
- the duration of your grant;
- whether there are contractual or legal obligations that exist that require us to retain the information for period of time;
- whether any law, statute, or regulation allows for a specific retention period;
- whether an individual has agreed to a longer retention period;
- what the expectation for retention was at the time the data was provided to us.

## Security

We follow generally accepted industry standards to protect the personal information submitted to us and have implemented reasonable technical, organization, administrative and physical measures to protect personal information. No method of transmission over the Internet, or method of electronic storage, is 100% secure, however. Therefore, we cannot guarantee its absolute security and encourage you to use websites and share information with caution.

## Processing of Personal Data

### Processing in the United States

Please be aware that information we obtain about you will be processed in the United States by us, our affiliates, our clients, our marketing/analytics/advertising partners, or our service providers. By using the Sites or our services, you acknowledge your personal information may be transferred to and processed in jurisdictions outside your own as described in this Privacy Policy. Please be aware that the data protection laws and regulations that apply to your personal information transferred to the United States or other jurisdictions may be different from the laws in your country of residence. The United States may not afford the same level of protection as laws in your own country.

### **Privacy Rights Of Individuals**

Controller. The controller of your personal information is Insight Global, LLC.

To contact your local privacy representative, please reach out to [privacy@insightglobal.com](mailto:privacy@insightglobal.com).

International Data Transfers. Personal information that is shared with affiliates and third parties as described in this Privacy Policy is done in compliance with requisite protections under applicable data protection laws. In accordance with these laws, transfers of personal information are conducted through mechanisms and with protections that comply with applicable laws (such as data transfer agreements that contain standard contractual clauses adopted by the European Commission, Information Commissioner, and/or Federal Data Protection and Information Commissioner). In certain circumstances, courts, law enforcement agencies, regulatory agencies or security authorities in those other countries may be entitled to access your personal information. By using the Sites or any of our products or services, you understand and agree that we may share your personal information among our affiliates, our service providers, and other third parties, which may be located in countries outside of your own.

Lawful Basis for Processing Personal Information. The lawful basis for our collection and use of your personal information described in this Privacy Policy is that the processing is (i) necessary for our legitimate interests in

carrying out our business, provided those interests are not outweighed by your rights and interests; (ii) necessary to perform a contract with a third-party or with you; (iii) necessary to comply with a legal obligation; or (iv) based, when necessary and appropriate, on your consent.

Segmentation and Automated Decision Making. We do not use segmentation or automated decision-making without human intervention, including profiling.

Your Rights Over Your Personal Information. Worldwide privacy and data protection laws give you certain rights. Subject to certain exceptions and limitations and depending on your residence or location, you have the right to:

- Ask us to confirm whether we are processing your personal information.
- Ask us to provide you or a third party that you designate with certain of your personal information in a commonly used, machine readable format. Please note, however, that data portability rights apply only to personal information that we have obtained directly from you and only where our processing is based on consent or the performance of a contract.
- Request that we update or correct your personal information when it is inaccurate or incomplete.
- Request that we delete your personal information in certain circumstances.
- Request that we limit processing or stop processing your personal information in certain circumstances including for marketing activities and profiling for marketing activities and profiling for statistical purposes and, subject to certain exceptions, where such processing is based on our legitimate business interests.
- Withdraw or revoke consent previously granted to the extent permitted by law.

We will not discriminate against you for exercising your rights and choices, although some of the functionality and features available on our Sites may

change or no longer be available to you. Any difference in the Services is related to the value provided.

In certain cases, these rights may be limited, for example if fulfilling your request would reveal personal data about another person or if you ask us to delete data which we are required by law to keep.

Exercising Your Rights. To exercise any of your rights, please use our webform, available at <https://insightglobal.com/consumer-rights-request/>, or call us toll free at +1-833-742-0828. We will respond to all such requests within the timeframes provided by Applicable Data Protection Laws. Please note, however, that certain personal information may be exempt from such rights pursuant to applicable data protection laws. In addition, we will not respond to any request unless we are able to appropriately verify the requester's identity.

Lodge A Complaint. You also have the right to lodge a complaint with a data protection authority for your country or region or where an alleged infringement of applicable data protection laws occurs. For the EEA, a list of the national data protection authorities can be found at [https://edpb.europa.eu/about-edpb/about-edpb/members\\_en](https://edpb.europa.eu/about-edpb/about-edpb/members_en). For the UK, you have the right to lodge a complaint with the Information Commissioner's Office. The ICO's complaint procedures may be found at <https://ico.org.uk/make-a-complaint/>.

## Contact Us

### Contact Us

If you have any questions about this Policy or our data practices, please email us at [privacy@insightglobal.com](mailto:privacy@insightglobal.com). You can also write to us at:

Insight Global  
Attention: Data Privacy Officer  
1224 Hammond Drive, Suite 1500  
Atlanta, Georgia 30346

## Updates to Our Privacy Notice

This Privacy Notice is reviewed and updated annually to ensure that it accurately captures our practices and procedures. We will notify you of any material changes to this Privacy Policy as required by law. The “Last Updated” legend above indicates when this Privacy Notice was last revised.